



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS ARNOLD ENGINEERING DEVELOPMENT CENTER (AFMC)
ARNOLD AIR FORCE BASE TENNESSEE**

17 September 2002

MEMORANDUM FOR ALL PROSPECTIVE OFFERORS

FROM: AEDC/PKM

SUBJECT: Technical Information Exchanges (2nd Round)

1. We've released the Draft Request For Proposals (DRFP) for your review and await your comments. We had good success with our early technical exchange period and will again provide you the opportunity to meet one-on-one with designated technical representatives from the Government staff to answer your questions about our DRFP. We have established the period from 23 September through 25 October as the exchange period. Since we are planning a special technical exchange process related to our Information Technology (IT) requirements, we ask that you schedule your one-on-one IT sessions during the period 9 through 18 October 2002. Additional information on the IT process will be forthcoming.

2. We want to make these technical exchanges productive and as open as possible. In that spirit, we've established just a few rules to follow.

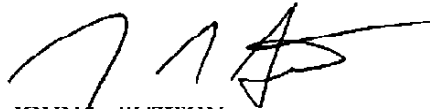
- a. The exchanges are informal with personal perspectives expressed.
- b. Discussions can focus on all aspects of the DRFP and contents of the competition library.
- c. Do not ask about incumbent contractor performance nor management concepts.
- d. Our Government representatives will try to reasonably accommodate all visit requests based on their availability. However, interference with the mission cannot be permitted. Visits may be scheduled from 23 Sep through 25 Oct 2002.
- e. For the single purpose of scheduling a technical exchange visit, you may contact the appropriate Government representative listed in Attachment 1. All other visits must be scheduled by contacting the Contracting Officer.
- f. No documents will be released during these visits. If releasable, they will be added to the competition library.
- g. All AEDC security rules and regulations apply including the requirement that you may have to have a Government escort at all times (we will advise you at the time of your visit). Under no circumstances should you attempt to circumvent this requirement.

ATTACHMENT UPDATED AS OF 26 Sep 02

h. All visitors should be U.S. citizens. Special authorization for foreign nationals or for U.S. citizens representing foreign companies is required. Contact the contracting officer immediately since the authorization process can be lengthy.

i. The terms and conditions of the solicitation when released in January 2003 represent the Government's position on all matters. All information exchanged during these visits is non-binding.

3. We believe these technical exchange visits will again be mutually beneficial. Our team looks forward to meeting with you. Should you have any questions, please call me at 931-454-6886.

A handwritten signature in black ink, appearing to read 'J. L. Sutton', with a stylized flourish extending to the right.

JOHN L. SUTTON
Contracting Officer
Chief, Contract Management Branch

Attachment
List

Revision 1 as of 26 Sep 02

Attachment 1

Name	Commercial Phone #	Performance Work Statement Area
Mattasits, Gary	(931) 454-7721	1.1 Test Products
Walters, Jack	(931) 454-5851	• Aerodynamics/Space& Missile
Babilon, Joe	(931) 454-4330	• Propulsion
Parker, Jim	(931) 454-4156	1.2 Technology Products
		2.1 RDT&E Investments
Rumph, Dick	(931) 454-3645	3.1 & 3.2 RDT&E Assets
Walker, Bob	(931) 454-4332	
Magavero, Greg	(931) 454-4461	4.1 Information Technology (including 4.1.1,
Brown, Tom	(931) 454-4458	4.1.2, 4.1.3, and 4.1.4)
King, Charlie	(931) 454-7743	4.2 Environmental, Safety, and Quality
		(including 4.2.1, 4.2.2, and 4.2.3)
Simmons, Al	(931) 454-4469	3.3 Civil Engineering (including 4.3.1, 4.3.2,
		4.3.3, 4.3.4, and 4.3.5)
King, Charlie	(931) 454-7743	4.4 Medical (including 4.4.1, 4.4.2, and 4.4.3)
Walker, Diana	(931) 454-4425	4.5 Logistics Readiness (including 4.5.1, 4.5.2,
		and 4.5.3)
Rewis, Danny	(931) 454-7610	4.6 Security (including 4.6.1, and 4.6.2)
Sutton, John	(931) 454-6886	5.1 Corporate Services
Gray, Pcgy	(931) 454-5081	• Financial Management

Note: Questions regarding Sections A – M of the DRFP should be directed to Mr. Ron Polce or Mr. John Sutton at 931-454-6886